



# Valley Heights Christian Academy

Established 1982

An outreach of Calvary Baptist Church

75 Calvary Dr. Norwich, NY 13815

(607)336-8422

[office@vhcaonline.com](mailto:office@vhcaonline.com) [www.vhcaonline.com](http://www.vhcaonline.com)

## High School English & History Teacher Job Description

The ideal candidate would be able to start 9/1/25.

**Goal:** To the praise and glory of God this individual will provide students with and oversee a sound academic educational program integrated with a Biblical view of God and a Biblical philosophy of life.

**Overview:** This full-time position (7:30 a.m. – 3:30 p.m.) consists of two areas of primary responsibility: to serve as a teacher in the high school for English and History. Classes would consist of 7<sup>th</sup> and 8<sup>th</sup> graders and 9<sup>th</sup> through 12 graders.

**School Summary:** Valley Heights Christian Academy is a Pre-K through 12<sup>th</sup> grade school that focuses on teaching from a Christian worldview perspective. Each class has

Biblically based teaching infused in the classroom, with a dedicated Bible class for each grade level. Enrollment for elementary classes is approximately 20-25 students and Junior High and High School enrollment is approximately 15-20 students.

**Contracted by:** Valley Heights Christian Academy School Board and Calvary Baptist Church. The full-time position will have no more than 5 daily teaching classes unless mutually agreed to by the individual and the school board.

**Relationships:**

1. Have received Jesus Christ as his/her own personal Savior.
2. Be a Christian role model in attitude, speech, and actions toward others.
3. Endorse and uphold the school's *Statement of Faith, School Purpose, School Philosophy, and School Objectives* as detailed in the VHCA Parent-Student Handbook
4. Supervises all faculty members, teaching assistants, and volunteers associated with the school.
5. Serves as the primary school contact for all students, parents or guardians of students, prospective students, and custodial staff.

**Teacher/Leader Responsibilities:** The individual shall:

1. Implement and enforce all policies, procedures and directives from the school board.
2. Teach classes assigned following a prescribed scope and sequence and schedule.
3. Teach classes using a variety of teaching methods, including technology and project-based learning in order to meet the learning styles of all students.
4. Maintain regular and accurate attendance and grade records to meet the requirements for a comprehensive knowledge of each student's progress.
5. Maintaining professionalism in all aspects that are assigned related to staff, school board, and parents/guardians.

To apply, please send resume to [office@vhcaonline.com](mailto:office@vhcaonline.com)